

NEW BLOOMFIELD R-III SCHOOLS

307 Redwood Dr.

New Bloomfield, MO 65063

Phone 573/491-3700

Fax 573/491-3772

APPLICATION FOR A CERTIFICATED POSITION

The School District considers applicants for all positions without regard to race, color, religion, sex, national origin or disability. If you have a disability or handicap which may require accommodations for you to participate in our application process (including filling out this form, interviewing or any other pre-employment procedure or requirement), please make us aware of any accommodations you feel is necessary. If you have any inquiries, complaints or concerns about any pre-employment procedure or requirement, including completing this application, or about the District policy of non-discrimination, you may contact Mr. David Tramel, Superintendent at 573/491-3700.

All applicants are expected to answer all questions on this application. Answer "non" or "not applicable" where necessary.

Date _____

Last Name	First Name	Middle Name or Initial
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Other names that may appear on your transcript or records:

Social Security Number _____ - _____ - _____

Current Address _____
Street City State Zip

Current Phone (_____) - _____

Permanent Address _____
Street City State Zip

Permanent Phone (_____) - _____ **email**

Date Available _____

Certification: Type _____ **(Life, PC1, Etc.) Other** _____

State(s) _____ **Subject(s)** _____

Grade Level(s) _____ **Expiration Date(s)** _____

Other information regarding your certification and/or certification status: _____

Position(s) for which you are applying: _____

Subject(s) _____

Grade Level(s) _____

Are you available for substitute teaching? _____ **Paraprofessional?** _____

Extra duty positions you may be interested in sponsoring or coaching: _____

Educational Preparation:

School Name	Name & Location	Dates of Attendance	Name of Degree	Major	Overall GPA
High School					
Colleges/ Universities					

Teaching Experience (If none, list student teaching experience):

District Name and Location	Position	Dates of Employment	Number of Years	Supervisor	Phone

Other Work Experience:

Employer Name & Location	Position	Dates of Employment	Number of Years	Supervisor	Phone

References:

Name	Address	Phone	Position

READ CAREFULLY BEFORE SIGNING

I acknowledge and agree to the following provisions as conditions to consideration of my application for employment:

- 1. I hereby authorize my current and former employers and references to furnish any information about me and about my work experience. I release my current and former employers and references from any and all liabilities or damages of any nature as a result of providing such information. My current and former employers and references may rely on a signed copy of this release.**
- 2. I understand and consent to having criminal and arrest records checks as well as background checks by the Missouri Division of Family Services as a condition for consideration of my application for employment.**
- 3. I certify that the answers given in this application are true and complete to the very best of my knowledge. In the event I am employed by the District and in the further event that I have provided false or misleading information in this application or in subsequent employment interviews, I understand that my employment may be terminated at any time after discovery of the false or misleading information.**
- 4. I understand that this application will be considered active through June 30th. I understand that if I wish my candidacy to remain open after that date, I must submit another application.**

Signature **Date**

Do not write below this line - For Administrative Use Only.

Date received: Application _____ **Credentials** _____ **Transcripts** _____

Date interviewed _____ **Interviewed by** _____

Date and time: Applicant notified _____

Date and time: Applicant accepted _____

Position offered: _____

Salary step and level: _____

APPLICANT QUESTIONS

Name: _____

Please respond to the following questions in your own handwriting.

1. Why have you chosen education as your profession?

2. What goals do you or would you strive for as an Administrator?

3. Write a brief autobiography focusing on the important people and events in your life.